

DISPLAY



The large display screen is operated with the Crestron push-button panel situated below the display screen.

This contains power and sound volume functions as well as controlling the sources (PC, MAC, HDMI) that will be displayed



PC or MAC



A PC or MAC will be housed in the metal stand and must be switched on manually. This can be accessed in the slot in the side of the metal stand. When using these, press the 'PC' or 'MAC' button on the Crestron control panel.

If this is on but asleep, and pressing a key on the keyboard, or moving the mouse does not waken it, push the power button once, briefly, to wake it up



LECTURE RECORDING



There is a web camera and microphone attached to the teaching PC in this room

For more detailed information and training on lecture recording, and live streaming please contact the Skills team (skills@chi.ac.uk)

LAPTOPS AND OTHER DEVICES



To connect a laptop or DVD player use an appropriate HDMI cable for your device and plug the HDMI cable into the HDMI socket below the display. Then choose **HDMI** on the Crestron pushbutton panel.



If the laptop image does not appear on the screen you may need to instruct your device to output its image. In *Windows*, press the *Windows* Logo key and P key at the same time until Duplicate is selected. For Apple Mac go to Display Properties and choose to Mirror display.

An iPad, iPhone or iPod with a Lightning port can use an HDMI adapter (aka Apple Lightning Digital AV Adapter) to connect to the system – this can be used for playing music and video you have on your device.

TRAINING

To learn how to deliver the best learning experience using the facilities in any of the lecture rooms please contact the Skills Team. skills@chi.ac.uk



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This can also be requested in the Self-Service area of the intranet by clicking **Support Me**, then **My IT Training** selecting "**Audio Visual Equipment Training Request**".

HELP

For emergency help where there is a fault with the lecture system phone the SIZ on (01243 81) 6222

For non-emergency enquiries please use the **Support Me** button in the **Self-Service** area on the intranet and select: My Teaching > IT Support (Teaching Room/Open Access)