University of Chichester
User Guide – AV Equipment

UNIVERSITY OF
CHICHESTER

Please do not tamper with the cabling in this room, nor move the TV unit away from the wall. If you require assistance please ask at the SIZ desk

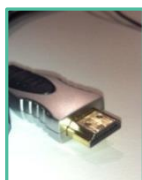| DISPLAY	Please switch off the system after use
The TV screen is best operated with the LG remote control handset which should be present. In the absence of the remote control, the TV can also be operated by pressing the corresponding word\symbol on the bottom right edge of the TV.	To switch off the TV screen, either use the LG remote control and press the Power button, or on the TV itself press the symbol on the bottom right edge. Shutdown the PC if used.

PC
There is a standard network computer and its display is shown on the large TV screen. A wireless mouse and keyboard has been provided. If the picture does not appear on the TV, then on the remote press **INPUT**, and then use the ▲ ▼ ◀ ▶ buttons to select **RGB** – then press the **OK** button.

HDMI for LAPTOPS & OTHER DEVICES

An HDMI cable should be connected to the HDMI socket on the left side of the TV, which is the HDMI-3 input. The cable is labelled HDMI-3 – connect it to your device.

Select HDMI On the remote or TV press **INPUT**, and then use the ▲ ▼ ◀ ▶ buttons to select **HDMI-3** – then press the **OK** button.

For devices lacking HDMI, you will need an HDMI adaptor. The SIZ in the LRC carries a very limited stock of adaptors for standard devices and these adaptors can be loaned on your University ID card.

VOLUME
The sound level of the TV can be raised or lowered using the volume up/down button on the remote, or by pressing the + - buttons on the TV. Please note that if you are using a PC, that the volume controls in the device may also need to be adjusted.

TRAINING
To learn how to deliver the best learning experience using the facilities in any of the lecture rooms please contact the Skills Team. skills@chi.ac.uk

(S K i L L S)
Technology Enhanced Learning | IT software skills | Study skills

This can also be requested in the Self-Service area of the intranet by clicking **Support Me**, then **My IT Training** selecting "**Audio Visual Equipment Training Request".**

HELP

For emergency help where there is a fault with the lecture system phone the SIZ on (01243 81) 6222

For non-emergency enquiries please use the **Support Me** button in the **Self-Service** area on the intranet and select:
My Teaching > IT Support (Teaching Room/Open Access)