



DISPLAY

The display screen is operated with the Crestron push-button panel below the display screen.

Switch on the display screen by pressing the **POWER ON** button on the Crestron push-button panel. A red light next to this button indicates the power is On.

Switch off the display screen by pressing the **POWER OFF** button on the Crestron push-button panel. A red light next to this button indicates the power is Off.



PC

A PC is housed inside the display's metal stand and must be switched on manually. An access slot is located on one side of the metal stand.

Press the **PC** button on the Crestron push-button panel to display the PC on the screen. The selected choice is indicated by a red light.

The PC itself shows a constant blue light when On, but a flashing blue light when power-saving – if it is power saving, push the PC's flashing power button once to wake it up. You may also need to press a keyboard key to wake the PC.

USB devices can be connected using the USB socket on the connection panel or the USB socket on the front of the PC via the access slot.



MAC

An Apple Mac is housed inside the display's metal stand and situated below the PC. The Mac must be switched on manually – if already on, you may need to press a keyboard key or move the mouse to wake the Mac.

Press the **MAC** button on the Crestron push-button panel to display the MAC on the screen. The selected choice is indicated by a red light.

LAPTOPS AND APPLE DEVICES

Use an appropriate cable to connect your device to the HDMI socket. Press the **HDMI** button on the push-button panel.

If the laptop image does not appear on the screen you may need to instruct your device to output its image. In *Windows*, press the *Windows* Logo key and P key at the same time until Duplicate is selected.

For Apple Mac go to Display Properties and choose to Mirror display.

An iPad, iPhone or iPod with a Lightning port can use an HDMI adapter (aka Apple Lightning Digital AV Adapter) to connect to the system – this can be used for playing music and video you have on your device.



VOLUME

First raise the volume on the PC within *Windows* – or on the Mac or laptop – before raising the volume on the display.

Use the **VOL ▲** and **VOL ▼** buttons to adjust the **Display** volume.
To mute the volume press the **MUTE** button (its red light flashes when muted).

DVD

This room does not contain a DVD player, but if needed a DVD can be used in one of the following ways:



Use the PC. Place your DVD or CD in the PC's DVD tray. In *Windows*, use the software called *VLC* to play the disc.



VLC can be found in the Start Menu.

The connection plate includes an HDMI connection & power socket to which a BluRay or DVD player can be connected to. If connecting a DVD player in this way, press the **HDMI** button on the push-button panel to select the HDMI input.

A portable USB DVD drive can be connected to the PC using the USB socket on the connection plate or to the Mac using a USB socket on the Mac. Then the *VLC* software can be used with the attached drive.

CAMERA & LECTURE RECORDING

There is no fixed camera in this Seminar room.

Lectures can still be recorded by using an appropriate webcam.

For information on lecture recording contact the **Skills Team**.



skills@chi.ac.uk

TRAINING

To learn how to make the best use of the facilities in any of the lecture rooms please make an appointment with a member of the Skills Team.

This can be requested in Self-Service by clicking **Support Me**, then **My IT Training** and selecting "**PC/MAC/AV/Assistive Technology Training Request**".

**For emergency help where there is a fault with the lecture system phone the SIZ on
(01243 81) 6222**

For non-emergency enquiries please use the Support Me button in the Self-Service on the intranet.
