

Student Dashboard - Filtering and Charts

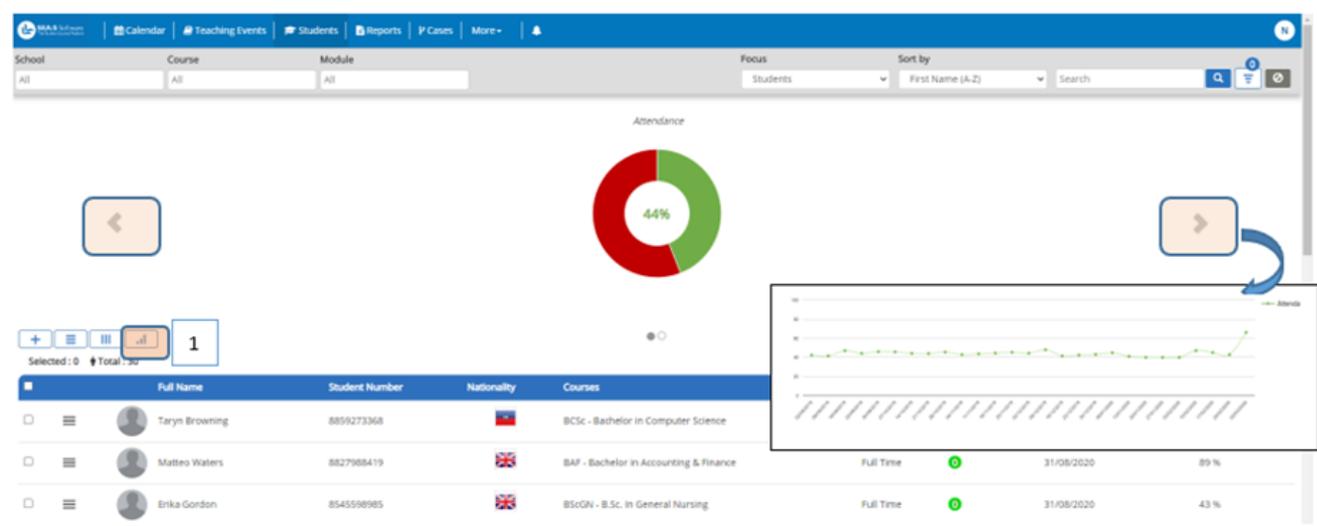
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Student Screen – Main Screen Functions

By clicking on the student tab, this will take you to a screen which allows you to see an overview of student information. The visible pie chart (attendance) updates as filters are applied and as such is indicative of the total list of students visible in the lower half of the screen and can be hidden from view if required. (1) The chart can also be changed to a linear graph by clicking on the arrows. **Note:** What is visible in the chart area will be dependent on your organisation's configuration.



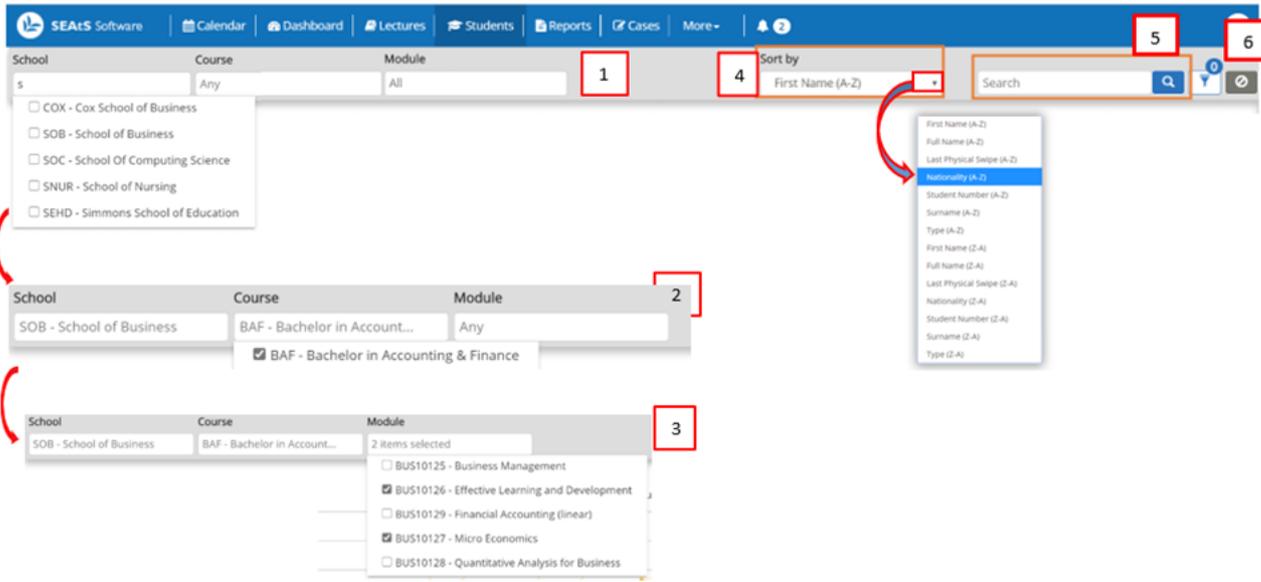
Main Screen Filters/Information Sorting

You can filter by School, Course or Module. (1) Note: This filtering is based on your Teaching hierarchy and as such may differ from the example shown below. The filtering has predictive text as well as a dropdown list. Each of these fields allow for selection of multiple criteria by ticking the box next to each relevant option.

Each field is also linked. On selecting a School, by clicking into the Course you will be presented with a list of courses associated to that School. (2) On selecting a Course, you will be presented with Modules associated to that course (3). You may wish to sort the data columns in alphabetical ascending (A-Z) or descending (Z-A) order (4).

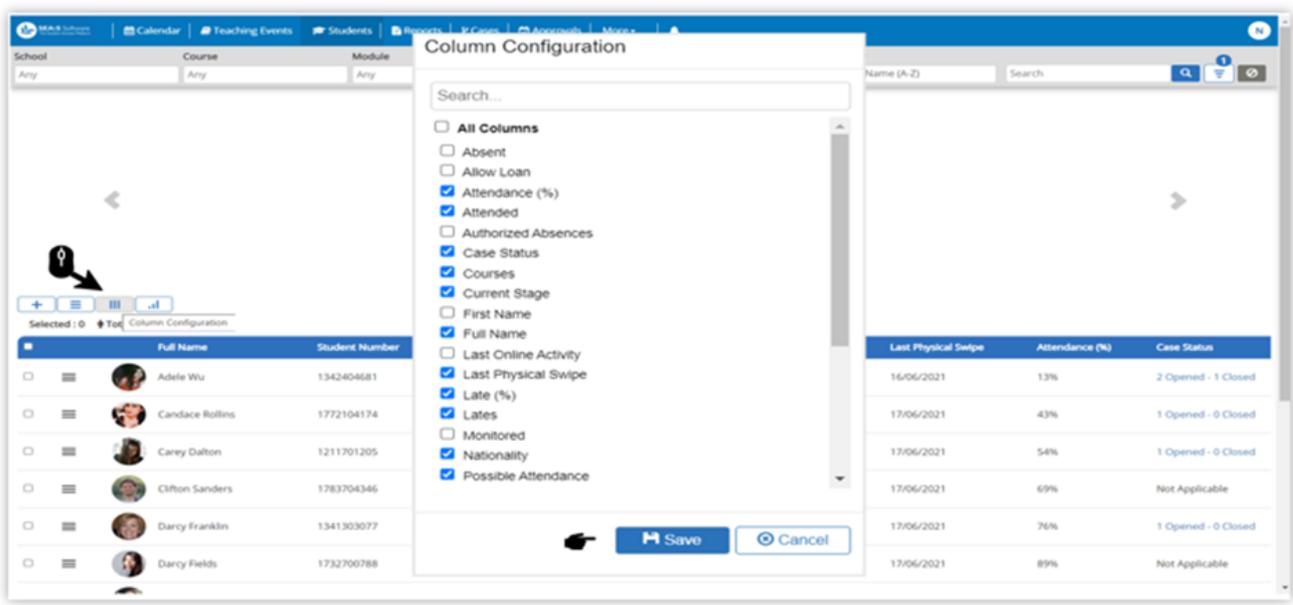
An individual student may be searched for by using their name or student number from within the Search field. (5) The search looks for a full name including hyphen, separated with a space between the first and last name. i.e. Joe Bloggs. If you want to search for names that include Joe and Bloggs separate the name with 'OR' i.e. Joe OR Bloggs.

Clicking on the Clear button (6) will clear all filters and the search field.



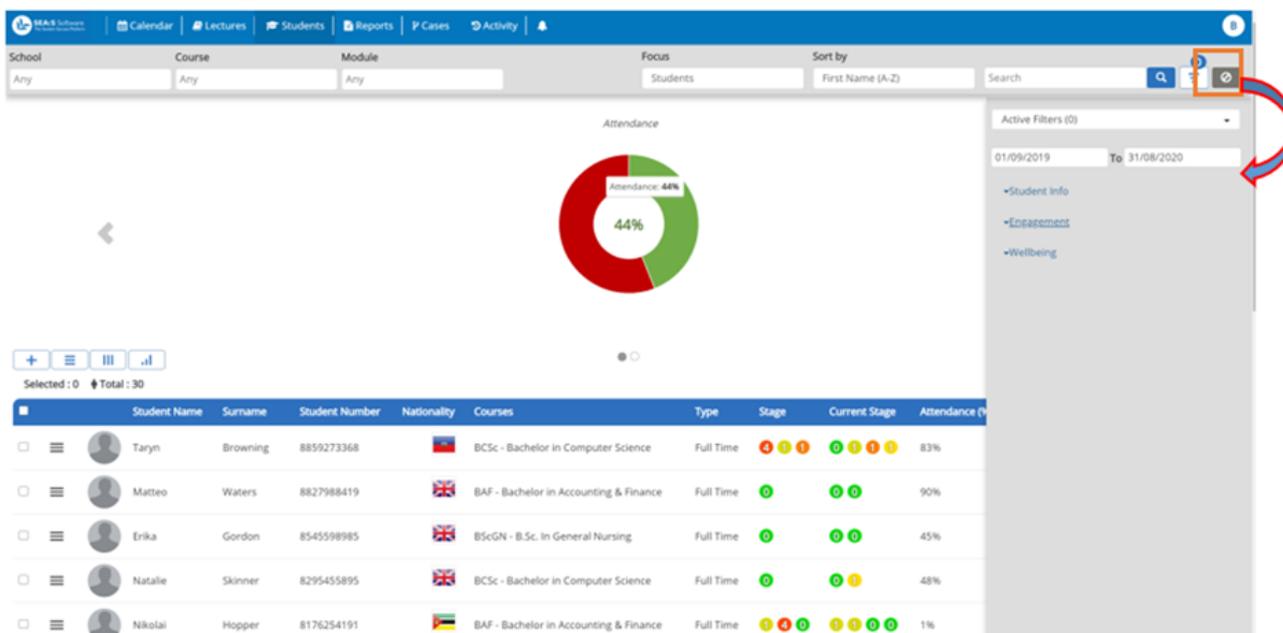
Column Sorting

In addition to the filtering described above, a user can add and remove columns from view. By clicking on the column configuration button, you can search, select or deselect from the list for the required columns to be displayed in the main view.



Extended Filtering

Clicking on the Filter button provides additional filtering options.

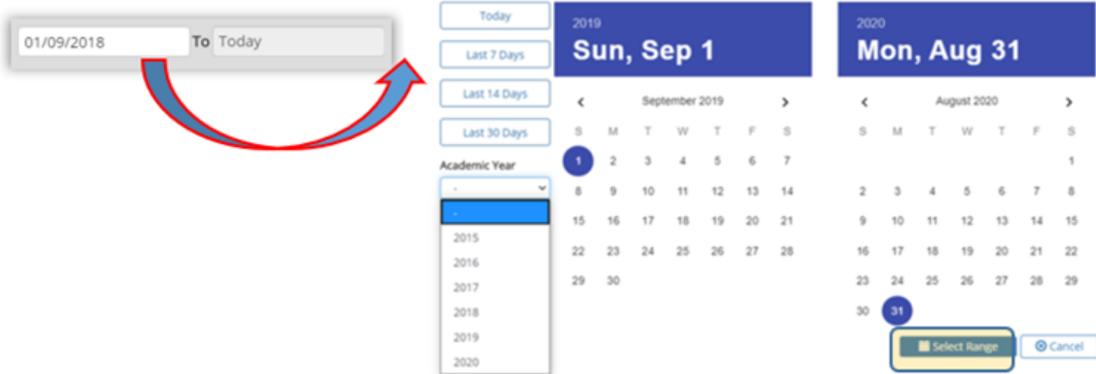


The Active Filters field will display any filters that have been applied. In the example, the number 1 is shown in brackets indicating that there is one filter applied. Clicking on the drop-down option will display what filter is currently active.



Date Range Filters

The Date Range filter is not part of the Active Filters section and may be adjusted by clicking on the from or to date field. A new window will be displayed where you can make various adjustments to the date range including academic year or no academic year (-). If the date range selected is within an academic year start and end dates, then the academic year value will be set automatically for that academic year. If the date range selected spans multiple academic years, then no academic year value will be set. If a date button such as 'Today' or 'Last N Days' is selected the academic year will default to the current academic year. With no academic year set, students across all academic years are available to be returned if they fit the context of the date range and filter combinations. On selection of date ranges, the system will immediately refresh results within the main view.



Student Info filters

The Student info filter provides adjustment on students (multiselect) type, year, study level, UK visa status, nationality, gender, age, monitoring status and student status. All options are dependant on data being added to the system. Unused fields can be removed from the filter using the modify filter settings.

The student 'Gender' and 'Age' fields are additionally controlled on the GDPR permission. If your organisation has enabled this permission for your role, both fields will not be visible.

Student Info

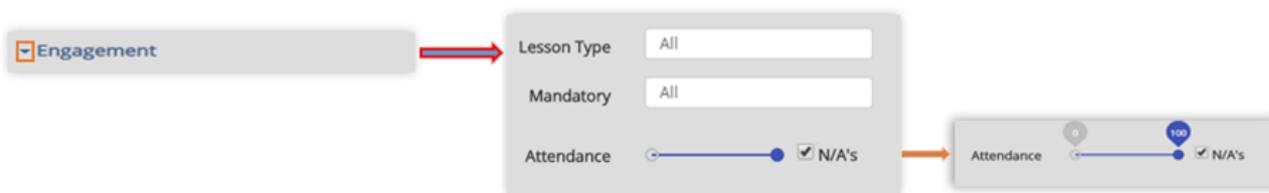
Students	<input type="text" value="Any"/>
Type	<input type="text" value="Any"/>
Student Year	<input type="text" value="Any"/>
Study Level	<input type="text" value="Any"/>
Is National	<input type="text" value="All"/>
Nationality	<input type="text" value="Any"/>
Gender	<input type="text" value="Any"/>
Age	<input type="text" value="Min"/> <input type="text" value="Max"/>
Monitored	<input type="text" value="All"/>
Status	<input type="text" value="Any"/>

The options within each of the fields are as follows: **Students** – student search with multiselect, independent of main search in the dashboard. **Type** – Part Time/Full Time/Sandwich. **Student Year** – indicative of which year of study the student is in e.g. 1/2/3/4. **Study Level** - First Degree, Further Education, Undergraduate, Research, Other, Pre/Post Reg Nursing. **Is National** – International/Non International. **Nationality** – predictive nationality – free type/dropdown. **Gender** - Any, Male, Female, Other. **Age** - Minimum/Maximum. **Monitored** - Yes/No – (Students who appear under the “not monitored” tab could be historic students who were once “active” but their status may have changed to “suspended”, “withdrawn”, “transferred” or who are not part of any workflow calculations). **Status** – with Monitoring status set to NO, a user can search for students that have a status of suspended, withdrawn or transferred.

Engagement filters

The Engagement section relates to student attendance statistics. **Lesson Type** is determined locally however these are typically teaching events such as Lectures, Assessments and Practicals. The lesson types filter is a multi-select field, allowing you to filter on multiple criteria within that field. In conjunction with Lesson Types each type is configured as **Mandatory or Non-Mandatory** for student attendance or participation.

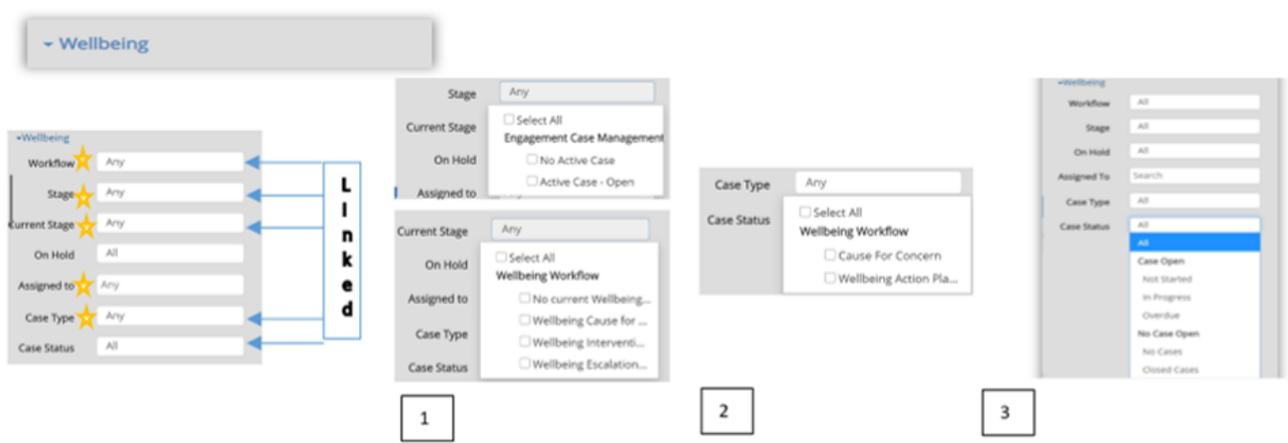
The bi-directional **Attendance slider** allows you to determine a range between 0% and 100% with returned results being displayed on the main screen once applied. By unchecking the Attendance N/A checkbox, this will remove all students who did not have a timetabled event within the defined time period set in the date range settings.



Wellbeing filters

The Wellbeing area relates to workflows that a student may/may not be monitored on and/or manual interventions/cases. “Workflows” are Student Engagement & Attendance Policies which are defined/customised to meet your University requirements. The workflow and stages fields are both independent and are also linked. By selecting a **Workflow** from your organisation’s list of workflows, on clicking within the stages field you will be presented with a list of stages configured for it – these will be displayed under **Current Stages** and **Stages** (1). The **Case Type** (2) field is linked to workflow selection and with a workflow selected, you will be presented with any associated interventions/cases. The case **Status** (3) field allows filtering on status and operates in conjunction with date range.

Most of the filters in this area are multi-select within (indicated by a yellow star in the screenshot below), meaning that multiple criteria can be selected within that field by ticking the boxes as appropriate.



Applying Filters

Once you have determined your desired list via the filter, you must apply the filter(s) to view the results on the main screen. As criteria is applied, the indicators will increase and will remain in view above the filter button. Click on the Apply Filter button at the foot of the page.



Workflow Charts

If you have applied your filter with workflow details as described above, a summary of that workflow will be available within the chart area in the main screen, as well as information such as Attendance, Submissions and Grades. Any changes made to a student relating to escalation/de-escalation through the selected workflow will update your selected chart in real time.



Clear All Filters

To clear all filters, click on the icon shown below. Any existing filters applied including custom views, will be cleared.

Attendance



 Preview