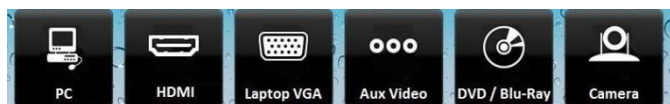


The AV system is controlled using the touch panel. When not in use the screen goes to sleep (black).
Touch the touch screen to start or wake-up the screen.

Source Selection

Choose what is displayed on the monitor and the projector by pressing one of the source buttons.



Choose what is displayed on the monitor and the projector by pressing one of the source buttons. Your chosen source button will be highlighted.

Projector

To switch the projector On and Off press the Projector button. Switch Off after use.




NB: When the projector is warming or cooling the Projector button cannot be used.

PC

The PC is located in the lectern and must be switched on manually. Also switch on the monitor.





Press  to display the PC. The selected choice will turn green.

USB devices can be connected using the socket on the lectern panel.

LAPTOP

Plug your laptop into either the VGA+audio or into the HDMI connection on the connection plate next to the touch panel.





Press  OR  depending on which connection you have made.

NOTE: Devices without HDMI may require an adaptor. The SIZ desk in the Learning Resource Centre has a limited number of adaptors for loan.

DVD/Blu-Ray

The DVD player can play DVD or Blu-Ray discs and can be controlled from the touch panel.



Press  to display the DVD, and press  to access the DVD controls including Eject.



AUX VIDEO & AUDIO

This room has a connection for a camera or similar device that has composite video output. Use the connections marked Aux Video to connect your device and choose Aux Video on the touch panel as the source.



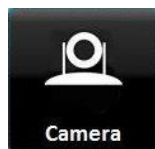
LIGHTS

As well as being controlled by the black light switches on the wall by the doors, the lighting can also be controlled from the touch screen.

Press

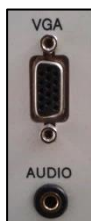


to show the lighting buttons.



CAMERA

The room has a camera used for lecture recording. For checking the camera setup there is a Camera button. Press the **Camera** button to show the camera feed on the monitor. Press the **Camera Control** button to alter. For information on lecture recording contact the **Skills Team**.





iPODS and MP3 PLAYERS

Audio from iPods, MP3 players, phones etc can be played through the room's speakers by using an appropriate audio cable for your device. Connect to either of the sockets marked Audio and on the touch panel choose the appropriate source – either **Laptop VGA** if using the mini-jack socket, or Aux Video if using the **Left & Right** phono sockets.

NB: turn up the volume on your device BEFORE raising the volume on the touch panel.

NB: there is no need to switch on the projector when just using audio.

VOLUME & OTHER CONTROLS

Use the  and  buttons to lower, raise and mute the sound.



Mute all microphones



Home - takes you back to the touch panel main screen.



Display blank - blanks the big screen display to the audience

NB: This does not switch off the projector.



Switch off the lecture system including displays



skills@chi.ac.uk

TRAINING

To learn how to make the best use of the facilities in any of the lecture rooms please make an appointment with a member of the Skills Team.

This can be requested in Self-Service by clicking **Support Me**, then **My IT Training** and selecting "**PC/MAC/AV/Assistive Technology Training Request**".

For emergency help where there is a fault with the lecture system phone the SIZ on (01243 81) 6222
For non-emergency enquiries please use the **Support Me** button in the **Self-Service** on the intranet.