

DISPLAY



The large display screen is operated with the Samsung TV remote control.

Switch on/off with the TV remote's red power button.

The screen should be set to HDMI-1 – if it has been changed then use the Source button on the remote to select HDMI-1.

Note that the PC volume is not controlled by the TV remote.

PC

A **PC** is housed behind the left-hand side of the **display** and must be switched on manually.

If there is no power to the **PC**, make sure that it is switched on at the wall.

LECTURE RECORDING



There is a fixed web camera with a microphone in this room. Please note that you may have to select this from within the software you are using – for example *ChiPlayer* or *MS Teams*.

For more detailed information and training on lecture recording, and live streaming please contact the Skills team (skills@chi.ac.uk)

VOLUME



Use the   and  buttons to lower, raise and mute the sound.

DVD



This room is not fitted with a DVD player. Video content can be live streamed from *Youtube*, or from *Planet eStream*, or from a USB stick.

TRAINING

To learn how to deliver the best learning experience using the facilities in any of the lecture rooms please contact the Skills Team. skills@chi.ac.uk



This can also be requested in the Self-Service area of the intranet by clicking **Support Me**, then **My IT Training** selecting "**Audio Visual Equipment Training Request**".

HELP

For emergency help where there is a fault with the lecture system phone the SIZ on (01243 81) 6222

For non-emergency enquiries please use the **Support Me** button in the **Self-Service** area on the intranet and select: My Teaching > IT Support (Teaching Room/Open Access)