

DISPLAY



The large display screen is operated with the **AMX** pushbutton panel on the lectern.

This contains power and sound volume functions as well as controlling the sources (PC, HDMI) that will be displayed.



MAC

A Mac is installed on the lectern and must be switched on manually (its power button is on the rear).

Press the **PC** button on the **AMX** push-button panel to display the Mac on the screen.

LECTURE RECORDING



There is a fixed web camera within the Mac itself and a microphone. Please note that you may have to select this from within the software you are using – for example ChiPlayer or MS Teams.

For more detailed information and training on lecture recording, and live streaming please contact the Skills team (skills@Chi.ac.uk)

LAPTOPS AND OTHER DEVICES



To connect a laptop or DVD player use the supplied 4k HDMI cable and carefully plug it into your device's HDMI socket or an appropriate HDMI adaptor. Then choose **HDMI** on the **AMX** push-button panel.



If the laptop image does not appear on the screen you may need to instruct your device to output its image. In *Windows*, press the *Windows* Logo key and P key at the same time until Duplicate is selected. For Apple Mac go to Display Properties and choose to Mirror display.

VOLUME

Remember to raise the volume on the Mac itself and then adjust the volume using the Volume Up and Volume Down buttons on the AMX push-button panel. If there is no sound, make sure that the speakers are switched on at the wall (socket below-left of the big screen).

DVD



This room is not fitted with a DVD player. Video content can be live streamed from *Youtube*, or from *Planet eStream*, or from a USB stick. If a DVD player is required, a portable blue-ray player can be obtained from SIZ Loans and attached as described above

TRAINING

To learn how to deliver the best learning experience using the facilities in any of the lecture rooms please contact the Skills Team. skills@chi.ac.uk



This can also be requested in the Self-Service area of the intranet by clicking **Support Me**, then **My IT Training** selecting "**Audio Visual Equipment Training Request**".

HELP

For emergency help where there is a fault with the lecture system phone the SIZ on (01243 81) 6222

For non-emergency enquiries please use the **Support Me** button in the **Self-Service** area on the intranet and select:
My Teaching > IT Support (Teaching Room/Open Access)