

PROJECTOR

The Projector is operated using the AMX control panel on top of the lectern.

To switch on the projector press the  button.

Please wait 60 seconds for the projector to warm up



Picture Blank hides the projection, note that it does not switch off the projector.

Turn Off projector after use

If no class is following on immediately from yours or you are no longer using the projector then please switch off the projector to save power and lamp-life.



Press the  button to switch off the projector. The button will flash for 30 seconds to allow for the projector to cool down.

PC

The computer is located in the front of the lectern.

If there is no audio and the AMX control panel's Source button is flashing then press the Source button once.

See *Volume Controls* for audio information.

USB devices can be connected to the sockets on the front of the PC.

NB: The recommended screen resolution for use with the projector is 1280x800 or 1280x720, however 1920x1080 can be used if required.



LAPTOP

To use a laptop plug it into the supplied VGA+audio cable protruding from the console. When an input is detected on this cable it over-rides the normal PC input and will display the laptop automatically on the projector. If the audio cable has also been connected then the audio replaces the PC audio.

NOTE: For iPads & Apple Macs a VGA adaptor is required. The SIZ desk has a limited number of adaptors that **may** suit your device.

NOTE: There is no HDMI option in this room.

MP3 PLAYERS / AUDIO DEVICES

Audio devices such as MP3 players can be used without needing to switch on the projector. A black mini-jack cable is provided on top of the lectern for the connection of audio devices. Having connected your MP3 device press the Source button – it will flash when MP3 audio has been selected. See *Volume Controls*



VOLUME CONTROLS

The **Volume Up**, **Volume Down** buttons and **Mute Audio** button on the AMX control panel adjust the volume of the amplifier that serves the room speakers.

The **Source** button switches the amplifier between the PC (or laptop) audio and the MP3/iPod audio input.

Source button will flash when MP3/iPod input has been selected.



DVD

There is no DVD player in this room, however the PC can be used to play most DVDs (not BluRay).

To play a DVD, login to the PC and place the DVD into the PC's DVD drive. *VLC Media Player* should auto start – if it doesn't then launch *VLC Media Player* from the Start Menu.

LECTERN CONNECTIONS

This lectern contains cables that extend from the base of the lectern and connect to the terminals in the floor panel. For this reason do not attempt to move the lectern away from its central position as this will damage the equipment and may cause injury.

To disconnect (or re-connect) the lectern, please ask for assistance. The projector must be off before the lectern is shutdown. The cables are labelled as are the terminals in the floor panels.

The plugs must be carefully disconnected (or connected) so as not to damage the pins in the plugs. When re-connecting do not switch on the power until all connections have been made.

LECTURE RECORDING

There is no fixed camera nor microphone in this room.

Lectures can still be recorded by using an appropriate webcam.

For information on lecture recording contact the **Skills Team**.



skills@chi.ac.uk

TRAINING

To learn how to make the best use of the facilities in any of the lecture rooms please make an appointment with a member of the Skills Team.

This can be requested in Self-Service by clicking **Support Me**, then **My IT Training** and selecting "**PC/MAC/AV/Assistive Technology Training Request**".

**For emergency help where there is a fault with the lecture system phone the SIZ on
(01243 81) 6222**

For non-emergency enquiries please use the Support Me button in the Self-Service on the intranet.