

Owing to the flexible use of the Rehab room and its special flooring, the lectern has been designed to be wheeled into a storage facility when it is not required. Please contact Sports staff if you are unfamiliar with how to move the lectern to/from its storage area and connect it to the wall sockets. Without correct connection the facility will not function as expected. Note also that this room contains an electric projection screen.

The AV system is controlled using the touch panel. When not in use the screen goes to sleep (black). Press the touch panel's screen to start or wake-up touch panel.

Source Selection



Choose what is displayed on the monitor and the projector by pressing one of the source buttons. Your chosen source button will be highlighted.

Projector

To switch the projector On press the "Switch On Projector" button. Switch Off after use.



NB: the projector projects on to a screen which will automatically lower\raise when the projector is switched on or off.

NB: When the projector is warming or cooling the Projector button cannot be used.

PC

The PC is located in the lectern and must be switched on manually. Also switch on the monitor.

Press



to display the PC. The selected choice will be highlighted.



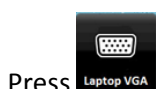
USB devices can be connected using the socket on the lectern panel.



If no signal or image is displayed,
you may need to set your laptop
to output its video

LAPTOP

Plug your laptop into either the VGA+audio or into the HDMI connection on the connection plate next to the touch panel.



OR



Press depending on which connection you have made.

NOTE: For connecting Apple Mac laptops without HDMI or other devices such as iPads an adaptor is required. The SIZ desk in the Learning Resource Centre has a limited number of adaptors which may suit your device. These can be loaned on your library card.



AUX VIDEO & AUDIO

A limited number of rooms contain connections for a camera or similar device. Use the connections marked Aux Video.

Press  to choose this source.



iPODs and MP3 PLAYERS

Audio from iPods, MP3 players, phones etc can be played through the room's speakers by using an appropriate audio cable for your device. Connect to either of the sockets marked Audio and on the touch panel choose the appropriate source – either **Laptop VGA** if using the mini-jack socket, or Aux Video if using the **Left & Right** phono sockets.

NB: turn up the volume on your device BEFORE raising the volume on the touch panel.

NB: there is no need to switch on the projector when just using audio.

DVD

DVDs (not *BluRay*) can be played on the PC.

In *Windows 10* use *VLC Media Player* for this purpose. The video playback can be switched between

window-size and full-screen by pressing the F11 function key on the keyboard.

Volume & Other Controls

The source which is being displayed on the projector is also the audio source.



Home - takes you back to the touch panel main screen.



Hides the display to the audience – NB: this does NOT switch off the projector.



MUTE audio




Decreases the audio volume



Increases the audio volume

To Turn the System Off

To switch off the system including the projector, press the  button. A confirmation pops up -

choose



to switch off, or



to cancel.

Classroom Technical Support

(01243 81) 6222

Please report any non-urgent issues
via Support Me > Self Service Portal on
the Staff Intranet.